



Cashion Middle School Enrollment Packet

2022-2023 School Year

5th – 8th Grades



In order for your student to be enrolled and allowed to pick up their schedules for the 2022-2023 school year, this enrollment packet must be returned. Please return this enrollment packet no later than August 1, 2022. Your student will not receive their class schedule at schedule pick up day (in August) if this packet has not been received.

In Addition to Above:

The following documentation will be due in August 2022 (exact date to be announced):

1. Students entering 7th grade must provide proof of the Tdap immunization or Immunization Exemption Form. No grace period will be allowed. If the student comes to school on the first day without this immunization or exemption form, they will be sent home.
2. Proof of residency is required. We will be accepting proof of residency from the months of July or August only, in the form of:
 - a. An original current gas, electric, or water bill reflecting the service address (cut-Off or late notices will not be accepted.) This district does not accept telephone or cable bills, driver's licenses, checks, or pieces of mail as proof of residence.

NOTE: For all rental property, a current original lease agreement/house contract reflecting property address, tenant names (including school age children), agent's name, address, and phone number will be required along with utility bill.

- Resident Affidavit – If your child will attend Cashion Public Schools because you live with someone, who is a legal resident of the district, that district resident is required to accompany you to enrollment. He or she must bring a driver's license (photo ID) and proof of residence listed above. You must also bring business mail addressed to you at the address of the district resident with whom you are living.

Students will not be able to obtain their schedules without all of the above required documentation. Thank you for your understanding and for helping keep your student's information up to date.

Cashion Middle School Enrollment Information

Date: _____ Grade: _____

Student Name: (F) _____ (M) _____ (L) _____

Address: _____ City: _____ Zip: _____

Date of Birth: _____ Birthplace: _____ Gender: _____ Male _____ Female

Home Phone: _____ Social Security Number: _____

THE FOLLOWING IS FOR SCHOOL INFORMATION ONLY

Part A – Is this student (or are you) Hispanic/Latino: ☐ No, not Hispanic/Latino ☐ Yes, Hispanic/Latino (A person of Cuban, Mexican Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)

The above part of the question is about ethnicity, not race. No matter what you selected above, **please continue to answer the following** by marking what you consider your student's (or your) race to be.

Part B – Race: ☐ White/Caucasian ☐ Asian ☐ Black/African American

☐ American Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander

Custodial Parent/Guardian

Custodial Parent/Guardian Spouse

Name: _____

Name: _____

Cell Phone: _____

Cell Phone: _____

Employer: _____

Employer: _____

Work Phone: _____

Work Phone: _____

Email: _____

Email: _____

I/We give permission to release my student's name and/or photo for media purposes. ☐ YES ☐ NO

I/We understand that the Cashion Student Handbook can be accessed online at www.cashionps.org ☐ YES ☐ NO

(1)

EMERGENCY CONTACT INFORMATION

(2)

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Cell Phone: _____

Cell Phone: _____

Family Physician Name: _____ Phone: _____

Important Medical Information: _____

In case of accident or serious illness, if I cannot be reached at the provided address or telephone number, the school has my permission to contact either of the emergency contacts listed and provide medical care as required.

Signature of Parent/Guardian: _____ Date: _____

20 ____ - 20 ____

HOME LANGUAGE SURVEY FOR PRE-K-12 SCHOOL DISTRICTS



STUDENT INFORMATION

Name of Student: _____ Grade: _____

Last Name First Name Middle Name

Date of Birth: _____ School: _____ Student ID # _____ Gender: Male _____ Female _____
MM/DD/YYYY

Is the student of Hispanic or Latino culture or origin? Yes _____ No _____

Select one or more of the following races:

_____ African American/Black _____ American Indian/Alaskan Native _____ Asian
 _____ Native Hawaiian/Pacific Islander _____ Caucasian/White

- What is the dominant language most often spoken by the student? _____
- What is the language routinely spoken in the home, regardless of the language spoken by the student? _____
- What language was first learned by the student? _____
- Does the parent/guardian need interpretation services? Yes _____ No _____ If so, what language? _____
- Does the parent/guardian need translated materials? Yes _____ No _____ If so, what language? _____
- What was the date the student first enrolled in a school in the United States? _____
MM/YYYY

Date (MM/DD/YYYY)

Parent / Guardian Signature

SCHOOL USE ONLY

Please have test score documentation available for the Regional Accreditation Officer to review.

- ☐ Other language than English indicated TWO OR MORE times on questions 1 – 3 above. The student is classified as "more often" and automatically qualifies as bilingual on the accreditation report.
- ☐ Other language than English indicated ONLY ONCE on questions 1 – 3 above. The student is classified as "less often" and only qualifies as bilingual on the accreditation report *if* he or she meets one of the following (any selection below REQUIRES appropriate documentation):
- ☐ 1. Designated English Learner on one of the Oklahoma English language proficiency assessments: ACCESS for ELLs, Alternate ACCESS for ELLs, WIDA Screener, WIDA MODEL, K-WAPT, W-APT or Oklahoma Pre-K Language Screening Tool (PKST).
 - ☐ 2. Scored Basic or Below Basic in ELA on the Oklahoma State Testing Program (OSTP).
 - ☐ 3. Scored at or below the 35th percentile (or equivalent) composite reading score on the most recently administered state approved norm-referenced test (NRT). Qualifying score must not pre-date the start of the spring semester of the previous school year.

DOCUMENTATION OF A TEST RESULT FOR STUDENTS MARKED LESS OFTEN

Date(s) of Kindergarten ACCESS, ACCESS for ELLs, or Alternate ACCESS Test	Score(s) on Kindergarten ACCESS, ACCESS for ELLs, or Alternate ACCESS	Date of WIDA Screener or K-WAPT/WAPT or WIDA MODEL	Score(s) on WIDA Screener or K-WAPT/WAPT or WIDA MODEL
	Composite / Overall Score		Composite / Overall Score
	1.		1.
	1.		
	1.		

Date(s) of ELA OSTP	Score(s) on ELA OSTP			
	Below Basic	Basic	Proficient	Advanced
	Below Basic	Basic	Proficient	Advanced
	Below Basic	Basic	Proficient	Advanced

Date of the Oklahoma Pre-K Language Screening Tool	Score on Pre-K Language Screening Tool
	%

Date(s) Norm Reference Test (NRT)	Name of the NRT	Composite / Percentile Score(s)

Question 1: Reference WAVE code 1036
 Question 2: Reference WAVE code 1037
 Question 3: Reference WAVE code 1038

Cashion Public Schools – Release Form

Telephone (405) 433-2741/FAX (405) 433-2646

Permission to Use Student's Photograph

During the course of the academic year, Cashion Public Schools may wish to use photographs of CPS students on school bulletin boards, in educational publications or in general media releases on a controlled basis. Any such photographs would highlight the student(s) either demonstrating learning techniques or participating in approved school activities. In accordance with school policy, names of individual students will not be released with any photographs.

Student's Name: _____ Grade: _____

____ I/We consent to the use of my child's image; such use may include all CPS publications (print, online, video, etc.). Such photographs would highlight the students either demonstrating learning techniques or participating in approved school activities.

____ I/We DO NOT consent to the use of my child's image ever; this use includes all CPS publications (print, online, video, etc.).

Parent's/guardian's signature _____ Date _____

Parent's/guardian's signature _____ Date _____

Email address _____

Phone number _____

Notice of Student Handbook

Cashion Public Schools Student Handbook can be obtained from the school website:
<http://www.cashionps.org/vnews/display.v/TP/5510553f3356f>

Your signature below indicates you obtained and read the student handbook and agree to comply with the information contained therein.

Parent's/guardian's signature _____ Date _____

CASHION PUBLIC SCHOOL - ACCEPTABLE USE AGREEMENT

So as to ensure that users, students, and parents understand what constitutes acceptable use of technology in the district, Cashion Schools asks all users, students, and parents to review the following agreement and then sign it, acknowledging that they agree to abide by this agreement. Students or students whose parents decline to accept this agreement are prohibited from using the computer equipment, district software, the network, and all other school district technologies. Students or students whose parents decline to accept this agreement will be scheduled out of courses that are technology based.

1. I understand that the use of computer equipment, software, the network, the internet, and all such technologies is a privilege and not a right.
2. I agree to use the technology for educational purposes as prescribed by the Cashion Schools only.
3. I understand that I am responsible for the use and care of the technological equipment that I have been assigned to work on, and I will not use any technology that I have not been properly trained to use.
4. I agree to inspect all equipment before I begin to use it and report any damage to equipment and furniture as soon as it is discovered.
5. I will report all computer/system errors and equipment breakage to the appropriate authority as soon as it occurs.
6. I agree to keep food, drink, candy, gum, etc. completely away from all computer equipment and related technologies.
7. I understand that when and if I am assigned a personal login name and password for use on the network, I will under no circumstances share these codes with others or use another's codes. I agree to follow reasonable safeguards in assigning and keeping these passwords.
8. I shall not access, alter, or otherwise tamper with the computer system files, network files, or others students' files. I shall not log onto, look at or otherwise tamper with any directory or drive other than the one to which I am assigned.
9. I agree not to install or copy any files onto or take any file off of the network or computer station.
10. I understand that all computer hardware, software, data, and files are the property of Cashion Public Schools. I have no expectation of privacy of confidentiality in the content of electronic communications or other computer files sent and received on the computer network, stored in my directory, or brought into the school on other media storage. I understand that Cashion Public Schools may, at any time, review the subject, content, and appropriateness of electronic communications or any other computer files maintained by me, including my own personal files, and remove them, if warranted, reporting any violation of rules to the proper authority.
11. I understand that computer storage devices must be checked for viruses and authorized for use by Cashion Public Schools teacher or designated staff member before I use them at school.
12. I understand that I am responsible for obtaining permission from appropriate authority before subscribing to list servers, newsgroups, or other similar internet services and that such use must always promote the educational goals of the district.
13. I understand that I am prohibited from entering chat rooms, using e-mail unless I received prior approval from appropriate authority. I further agree only to use these and other similar services when such use promotes the educational goals of Cashion Public Schools.
14. I understand that there can be no assurances that I will not encounter objectionable material while working on the internet. If this ever happens, I will immediately leave the internet site where I found this material and then report the incident to my teacher or other responsible adult as appropriate.
15. I understand that I am responsible for adhering to copyright laws as they apply to hardware, software, and electronic information.
16. I accept that I may not use Cashion Public Schools technology for personal or private business for product advertisement or political lobbying or for making any financial commitments on the internet.
17. I understand that I am prohibited from the malicious use of technology to disrupt the use of technology by others, to harass, to discriminate against others, to defame, or otherwise embarrass others.
18. I understand that any violation of this policy, apart from all other disciplinary action taken as a result of my actions, will likely result in the immediate loss of computer and related technology privileges indefinitely. Likewise, I understand that I will be held financially responsible for hardware services and repairs incurred by my misuse of technology as described in this document.
19. I accept that Cashion Public Schools does not warrant the functions of computer equipment, district software, the network, or any other school district technologies. The district does not warrant the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted. The district will not be liable for any direct or indirect, incidental, or consequential damages including lost data, information, or time sustained or incurred in connection with the use, operation, or inability to use the system. Use of any information obtained via the network is at your own risk.

By signing this acceptable use agreement, I am acknowledging that I have reviewed what constitutes acceptable use of computer equipment, district software, the network, and related school district technologies, and I agree to abide by this agreement.

I understand and will abide by the Cashion Public Schools Acceptable Use Agreement. I further understand that any violation of the procedures is unethical and may constitute a criminal offense. I understand that should I commit any violation of the District Policy and Procedures related to the use of District Computing resources, my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken. I also understand that I maybe held financially responsible for any damage or destruction caused to District computing resources.

STUDENT/USER NAME _____ GRADE _____

STUDENT SIGNATURE _____ DATE _____

Parent or Guardian: (If user is a secondary student under the age of 18 or an elementary student, a parent or guardian must also read and sign this agreement)

As the parent or guardian of this user, I have read the procedures related to the use of the Cashion Public Schools, computing resources and the internet, I understand that access for my child may be denied and that he/she may be subject to disciplinary action or be subject to legal action of the provisions re violated, and that I may be held personally responsible for any damage or destruction caused by my child/ward. I understand that the access to these resources is for educational purposes, and that Cashion Public Schools has taken available precautions to eliminate controversial material. However, I recognize it is impossible for Cashion Public Schools to prevent access to all controversial materials, and I will not hold Cashion Public Schools responsible for information accessed through the use of District computing resources or the internet.

PARENT OR GUARDIAN _____ DATE _____

PARENT OR GUARDIAN SIGNATURE _____

BUS # _____

BUS DRIVER _____



CASHION PUBLIC SCHOOLS STUDENT BUS RIDER REGISTRATION



Please complete this form and return it to your bus driver within two days. This form must be on file with the driver and in the district's offices.

PLEASE PRINT the names, ages, and grades of each child in your family that may ride the school bus.

Name	Age	Birth Date	Grade

Parent/Guardian _____

Home Telephone Number _____

Address _____

Business Telephone Number _____

City _____

State _____

Zip Code _____

Emergency Telephone Number _____

Mailing Address (if different from above) _____

Cell Telephone Number _____

Please give a brief description on driving directions to your home.

If there are any medical conditions that you would like to make the bus driver aware of, please note the name of the child and the nature of the condition.

My child and I have read and understand the attached rules regarding behavior while present on the school bus. These guidelines are in place to provide a safe, relaxing ride to and from school.

Parent Signature _____

Date _____

Student Signature _____

Date _____